



Aldworth Parish Council

Members of Aldworth Parish Council are hereby summoned to attend a meeting of Aldworth Parish Council on **Monday 20 July 2026 at 7pm at Aldworth Village Hall**

Mel Taylor

Mel Taylor, Parish Clerk

15 July 2026

AGENDA

1. Apologies for Absence

To **receive** apologies for absence from Members of the Council.

2. Declarations of Interest

To **receive** any declarations of disclosable pecuniary interests or non-registerable interests by Members.

3. Minutes of previous meeting

To **approve** the Minutes of the Full Council meeting held on 18 May 2026 as a true and accurate record.

4. Open Forum

a. To **receive** questions or comments from members of the public.

b. To **receive** an update from West Berkshire District Councillor Laura Coyle.

c. To **receive** any suggestion cards from members of public.

5. Potential transfer of the Village Hall

At the last meeting, it was agreed to consider a proposal from the Aldworth Village Hall Trustees and Management Committee to transfer ownership of the village hall to the Parish Council. Initial advice has been obtained from HALC (on behalf of BALC) and from Connecting Communities in Berkshire's Hall's Advisory Service. HALC has provided a written guidance note (copy provided), and CCB's Village Halls Advisor has given helpful telephone advice.

Further and ongoing support is available through CCB, however, this requires Parish Council membership at a cost of £190 per year. Copies of the governing documents for both the Charity and the Management Committee have been received and can be reviewed by CCB if the Parish Council wishes to access this additional support.

6. Ongoing Matters

To **receive** and **consider** any updates regarding the following ongoing matters:

i. Speed Awareness

To **consider** speed awareness matters.

ii. The Well (Parish Clerk)

To **note** that a request has been submitted to West Berkshire Council to transfer ownership of The Well to the Parish Council, as agreed at the last meeting.

Quotes have been obtained from two structural engineering companies to provide a structural inspection of the timber superstructure over The Well, including the saddle-stones and a brief report on its current structural condition, together with outline proposals for potential remedial works and any further investigations considered necessary.

Contractor A	£630
Contractor B	£900

To **consider** appointing Contractor A to undertake the assessment.

iii. **Contribution towards aldworthvillage.org domain (Cllr Bennetts)**

It was agreed at the meeting in March 2026 that the Parish Council would fund the current cost for the domain and hosting and seek transfer of the domain and hosting to the Parish Council. A one-off payment of £120 has been agreed and transfer of the domain is to be pursued.

iv. **Village Hall footpath enhancement (Parish Clerk)**

Funding opportunities continue to be actively pursued.

7. Finance

i. To **note** a financial report for the period 01 April 2026 – 31 June 2026.

ii. To **approve** the following payments due, and payments made, since the last meeting:

Payee	Amount	Invoice Number & Date	Due Date	Date Paid	Description
Tactical FM	£16.60 (£13.83+VAT)	323 24.06.2026	24.07.2026		Waste collection June 2026
M Taylor	£375.36	n/a	30.04.2026	05.05.2026	Parish Clerk's Salary April 2026
M Buckle	£125.00	04 22.04.2026	Not stated	05.05.2026	Prep bases and install new bench
Zurich Insurance	£437.00	554844317 05.04.2026	31.05.2026	26.05.2026	Insurance 2026/27
BALC	£76.68	INV-8337 16.04.2026	16.05.2026	26.05.2026	BALC/NALC subscription 2026/27
Tactical FM	£10.96 (£9.13+VAT)	SI-5498 26.04.2026	26.05.2026	26.05.2026	Waste collection April 2026
Playsafety	£99.60 (£83.00+VAT)	97134 06.05.2026	05.06.2026	26.05.2026	Annual play area inspection
Claire Connell	£160.00	2224 15.05.2026	14.06.2026	26.05.2026	Internal Audit 2025/26
M Taylor	£375.36	n/a	31.05.2026	01.06.2026	Parish Clerk's Salary May 2026
Tactical FM	£16.60 (£13.83+VAT)	26 26.05.2026	25.06.2026	01.06.2026	Waste collection May 2026
Holywell Press	£116.00	INV-9326 31.05.2026	30.06.2026	29.06.2026	Printing 'Walks in Aldworth' leaflets
Glasdon UK	£333.56 (£277.97+VAT)	SI940067 16.06.2026	15.07.2026	29.06.2026	Replacement Dog Bin
M Taylor	£305.56	n/a	30.06.2026	30.06.2026	Parish Clerks' Salary June 2026

8. Planning

To **note** the following planning updates and statuses:

Application No.	Address	Details	APC response	WBC determination
26/00076/HOUSE	1 Fayleys Cottages	Demolition of existing garage and erection of a single storey side extension	Object on grounds of disproportionate scale and out of character	Awaiting decision
26/00933/HOUSE	Parsonage Green	Replacement of existing summerhouse with single storey timber garden studio	No objection	Approved
26/00746/FUL	Bower Farm Bower Road	Construction of lean-to to the sides of the existing cattle building	No comment	Approved
26/01217/COND	Glebe Cottage	Approval of details reserved by conditions 8 & 9 of planning permission 26/00234/HOUSE	Not consulted	Awaiting decision
26/01529/NONMAT	3 Hungerford Green	Non-material amendment following grant of planning permission 22/02534/HOUSE. Amendments to roof pitch, windows, cladding and ground level corrected	Not consulted	Awaiting decision

9. Scheme of Delegation

To consider adoption of a Scheme of Delegation relating to responding to planning applications between meetings.

10. Play Area

To **consider** any maintenance matters relating to the play area.

11. Defibrillator

To **receive** an update from Cllr Rutter on future requirement to replace the defibrillator located at the village hall.

12. West Berkshire Council – updated Service Delivery Offers

West Berkshire Council has updated its Service Delivery Offers for Town and Parish Councils. These are services that Town and Parish Councils can either take over or fund enhancement of existing services, including:

- Installation of Vehicle Activated Signs and School Flashing Signs
- Installation of Cycle Shelters
- Installation of Cycle Parking
- Providing additional Library Opening Hours
- Providing Pop-Up Libraries or Community Bookshelf
- Installation and Maintenance of Bus Shelters
- Above statutory duty Gully Cleansing
- Above statutory duty Ditch Clearance
- Converting Street Lights to LED
- Street Light Adoption and Maintenance
- Highway Sign Cleaning
- Improvement of existing or installation of new Footways
- Installation of CCTV for Fly-tipping Deterrence
- Transfer of Playgrounds and Open Spaces
- Transfer of Dog Poo Bins
- Visual Tree Surveys and Reports (minimum of 20 parishes required)
- Management of Rural Verges

To **consider** whether the Parish Council may be interested in any of these opportunities.

13. Winter Service Plan 2026/27

West Berkshire Council is consulting on its Winter Service Plan for 2026/27. There are no proposed amendments to the 2025/26 Plan.

14. Further questions from Members of public and items for the next agenda

To **receive** any further questions or comments from members of the public, and to **consider** items for the agenda for the next meeting.

15. Date of Next Meeting

Monday 21 September 2026, 7pm at Aldworth Village Hall, followed by Mondays 16 November 2026, 18 January 2027, 15 March 2027 and 17 May 2027.